

# **STORER Transportation**

## **School & Contract Service**

<b>Job Title</b>	<i>Bus Aide for Special Needs Children</i>	
<b>City</b>	Modesto	
<b>Salary/Wage</b>	Starting wage \$12.60 per hour (3-step scale, top rate \$14.10)	<b>Hours per week</b> 20
<b>Working hours</b>	Vary	<b>Working days</b> Vary

**Additional Wage and schedule information:** P/T position 20-25 hrs/wk,

**Fringe benefits:** Medical, Dental, Vision, 401k.

**Job Description:** Schedules, days, hours and length of assignments will vary.P/T position 20-25 hrs/wk,

DOJ Fingerprint clearance, physical exam and drug screen are required prior to employment.  
Must be at least 18 years of age.

### **ESSENTIAL FUNCTIONS, MAJOR DUTIES AND RESPONSIBILITIES:**

- Provide direct/indirect supervision of special education students transported by school bus.
- Maintain close communication with the bus driver and special education teachers.
- Develop a cooperative working relationship with other school personnel serving students transported on the school bus.
- Assist in communication student needs to appropriate school and transportation personnel.
- Perform related clerical tasks.
- Issue citations/incident reports as appropriate.
- Prepare students reports as appropriate.
- Performs related duties as required by job-specific position.
- Collaborate with bus driver in students seating assignments.
- Assist bus driver and staff with safe loading and unloading of students.
- Exhibit at all times appropriate role modeling through language, dress, hygiene and expressing appropriate attitudes toward sex, criminal behavior and the use of drugs.

### **The Ability to:**

- Work independently; communicate well, relate to children in a positive way; maintain cooperative relationships with those contacted in the course of work.
- Understand and carry out oral and written directions; maintain a self-management system including schedules and daily logs.
- Physically assist in the lifting and moving of students as is appropriate.

### **Experience:**

- One year successful classroom experience as an instructional aide desirable but not required.
- Some experience with individuals with special needs desirable but not required.

### **Physical Requirements:**

- Facility to sit in a school bus, a desk, conference table or in meeting rooms of various configurations for varying amounts of time.

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- Facility to see, read and distinguish colors, with or without vision aides, instructional materials, rules and policies and other printed matter.
- Facility to speak in audible tones so that others may understand clearly in normal conversations.
- Facility to write legibly so that others may read and understand.
- Facility to walk on uneven terrain, school grounds and school buses.
- Physical ability to lift and carry from 40-60 pounds, as well as bend, stoop, walk, reach overhead, and stand as many as four hours per day.
- Physical agility to push/pull, squat, twist and turn.

Note: This list of essential functions and physical requirements is not exhaustive and may be supplemented as necessary in accordance with the requirements of the job. Storer Transportation adheres to the provisions of ADA regarding reasonable accommodation procedures.

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### **How to Apply for Job:**

Please visit [www.storerbus.com](http://www.storerbus.com) to download your application.

A Storer Transportation application (fully completed) and 2 letters of reference dated within the past 12 months should be submitted to Storer Transportation Service: School Bus Division at 501 Beard Ave., Modesto, CA 95354. Resumes may be attached. Telephone (209) 521-8331.

The information provided on the application form will be used as the basis for the position. A competitive screening process may be used to determine who will participate in the selection process; therefore, applicants should carefully identify and describe all information relating to their qualification for the position. (Meeting the minimum qualification for a position does not assure the candidate of an interview.)

**DOCUMENTS REQUIRED:** Storer Transportation Bus Aide Application and two current letters of reference are required at time of application. Applicants who do not submit a complete packet may be disqualified.

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